

2011/2012

ENROLLMENT PACKET CHECKLIST

Please use this checklist to ensure that all of the following forms have been completed and returned to the school office.

All Enrollment Forms are due no later than: April 15, 2011

***ALL FAMILIES MUST COMPLETE AND RETURN THE FOLLOWING FOR EACH STUDENT:**

- 2011/2012 Intent to Enroll Form
- 2011/2012 Enrollment/Information Form(3 page form)
- Parent School information Contact Checklist
- Student Emergency Contact Card (double sided form)
- Two Small Emergency Contact cards on card stock(double sided form)
- Confidential Language Survey
- Confidential Education Survey
- Confidential Income Survey
- Confidential Ethnicity Survey
- 2011/2012 Permission Form
- Request for Student Records Form
- Immunization Record
- Copy of Official Birth Certificate or Valid Passport
- Proof of California residency: ie; copy of utility bill, or driver's license, showing primary caregiver's name & address.

- Request for Medications to be taken During School Hours (authorization to administer physician - prescribed medications or over the counter medications if deemed necessary by physician- complete only if needed)

IN ADDITION, STUDENTS ENTERING KINDERGARTEN MUST RETURN:

- Report of Health Examination for School Entry (Verification of Physical Exam)

All Items must be turned in complete with no missing information. Incomplete packets will be rejected.