



Santa Clarita Valley International Charter School

Family Guidebook
2009-10 School Year

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INTRODUCTION

Welcome to Santa Clarita Valley International Charter School! You are part of a ground-breaking, innovative program designed to meet your child's individual needs and to foster in them a love of learning.

Santa Clarita Valley International Charter School may be different than some of your child's previous educational experiences. First, your child will participate in an interdisciplinary academic learning environment, where they will make connections among various areas of study including language arts, social science, science, math, art, and music. This setting will allow them to move at their own pace through inquiry-based learning strategies. Your child will also learn experientially through many field trips visiting local parks, beaches, organizations, businesses, and museums. Participation in these experiences will help your child apply his or her classroom learning. Finally, your child's growth will be measured along a continuum and in a variety of ways that demonstrate learning. In essence, your child will be empowered to take ownership of his or her learning experiences.

This Family Guidebook is a work in progress. It is designed to provide you an with overview of SCVi's philosophy, expectations for students and families, and other school information.

SECTION 1: EDUCATIONAL OVERVIEW

MISSION AND PHILOSOPHY

Santa Clarita Valley International School empowers students to become conscientious, compassionate, and responsible citizens of the world. In this process we inspire them to become creative thinkers and leaders, with a lifelong love of learning. We accomplish this through individualized instruction, active learning methods and opportunities for self-directed learning. We celebrate and foster each child's individuality and support them in discovering their highest potential.

CURRICULUM

The research-based instructional approach at SCVi is differentiated to engage students through hands-on, serious, authentic experiences across subject areas. This methodology allows teachers to address students' individual differences, variations in learning styles, intelligences, abilities, and disabilities. Rather than rely on any one series of books, textbooks or guides, we will employ multiple materials, resources and strategies to best meet the needs of individual students.

We plan to implement curriculum with the following best practices in education:

- International focus: students in the 21st century are faced with the challenge of learning in an increasingly interdependent world where knowledge is constantly developing and evolving. Rigorous curriculum on global connectivity will give students a sense of belonging in the changing world and prepare students to fit in the global marketplace upon graduation and post college. Exploring the world's cultures will give students a positive attitude toward learning and greater understanding of diverse cultures, both in the U.S. and abroad.
- Constructivist methods and project based learning: our curriculum delivers the California content standards through relevant learning experiences that engage students' interests as they discover underlying concepts and develop deep understanding of subject matter. Students will be active participants in meaningful learning, engaging in hands-on activities and experiences that build on their prior knowledge. Projects will be used as a teaching tool to focus on higher order thinking and real world skills. We will nurture students to apply their understanding in projects that gradually introduce more complexity, more student-driven choice of topics and products. The goal is to foster self-motivation and self-directedness, as students discover their unique strengths.

- Multi-age groupings: Research supports multiage classroom environments with two or more grades as they allow students the flexibility to progress at their own pace along a continuum of learning. Multi-year relationships between teacher and student provide for deeper knowledge to guide instructional decisions and familiarity with the social-emotional health of a student (Anderson and Pavan, 1993). Classrooms may be a mix of two grades to allow students to progress and to be grouped with others rather than to be limited by age-based groupings.
- Advisory program/morning meetings: Research shows that when students feel connected to their school they do better academically. One of the ways we will achieve this with older students is through our advisory program, where we dig deep into the world around us. The advisory program will eventually become daily seminars for upper grades. In a small group setting, we explore the causes and effects of cultural, personal, and community events.

INDIVIDUAL LEARNING PLANS (ILP)

Each year, students and teachers will create ILPs to guide instruction. Each student, along with his/her family and teacher, will work together to monitor the ILP and make adjustments as needed. The primary goal of the ILP is to ensure that each child will be treated as an individual and therefore will be working toward attainable goals appropriate to his/her individual development.

When students' Individualized Learning Plans are created and at the start of major learning activities, students will review learning outcomes and set individual goals. They will learn to evaluate their progress toward those outcomes, starting at a basic level when they are younger and improving their ability to self-assess over time. At least twice each school year they will meet with their instructor and their parent to look critically at what they have accomplished, examining a portfolio that showcases what they have learned throughout the school year. The student will help lead a discussion of their strengths and areas of growth (advisors will coach students through this process and practice with students while they are learning how to help lead and ultimately to direct these discussions). The group will work together to develop goals and strategies to overcome challenges.

These portfolio-based Student Led Conferences will help ensure that students are accountable to their families, their teachers, and the school community as a whole. In addition, the experience creates a powerful incentive for students to develop their skills, through the communication of high expectations, public display of meaningful work, and opportunities to showcase talents in modalities that best suit students' distinct learning styles.

SECTION 2: GENERAL OPERATIONS

HOURS OF OPERATION

School Hours:

- | | | |
|----------------------|-------------|------------|
| □ Kindergarten am | M, T, W, TH | 8:45-12:15 |
| □ Kindergarten pm | M, T, W, TH | 11:45-3:15 |
| □ All Kindergartners | F | 8:45-12:30 |
| □ Grades 1-8 | M, T, W, TH | 8:45-3:15 |
| □ Grades 1-8 | F | 8:45-12:30 |

Office Hours: 8:00-4:00

Contact Information

Location: 28060 Hasley Canyon Road, Valencia, CA 91384
Phone: 661-705-4820
Website: www.scvcharterschool.org
Email: info@scvcharterschool.org

Nutrition Break Time:

Grades

1/2	10:00- 10:15
3/4	10:20- 10:30
5/6	10:40- 10:55
7/8	11:00 -11:15

Lunch Schedule:

Grades

1/2	11:30 - 12:00
3	11:50 - 12:20
4	12:00 - 12:30
5/6	12:20 - 12:50
7/8	12:40 - 1:10

Please refer to website for updated school calendar

SECTION 3: STUDENTS

EXPECTATIONS

Because SCVi strives to present our students with opportunities that exceed those available at most traditional schools, our students must also accept a sense of responsibility that in many ways exceeds that which is expected at a traditional school. We expect each child to do his or her best, both academically and behaviorally. If there's a problem, we personally speak with the child, discuss the options for making good decisions, set appropriate consequences, and strive to help the student internalize the importance of taking responsibility for his or her own learning and behavior. As a framework for this, we have our general student goals:

To help all students become.....

- self-directed learners
- problem solvers
- creative and healthy individuals
- productive workers
- responsible citizens

And our SCVi expectations for school behavior:

- I will do nothing to harm myself or others
- I am responsible for my behavior
- We are each other's keepers
- I take pride in myself and in my work
- I will leave it better than I found it

At the beginning of the school year and at intervals throughout the year we will discuss these goals and principles with the students, come to a common understanding of what they mean and why they are important, and then help our students to incorporate them into their daily lives.

STUDENT EXPECTATIONS

Consequences

There are consequences to not adhering to the behavior guidelines. The following consequences allow for flexibility for individuals and varying situations. As the behaviors escalate, so will the consequences.

1. **Warning and reminder:** This may take place in or out of the classroom.

2. **Think time:** This allows children to cool off and situations to diffuse before

they become larger issues. A think time may take place in the office or outside of a classroom.

3. **A respectful, related consequence:** This step allows the flexibility for a child or adult created consequence. For instance, if a child wrote on a desk, the consequence may be to clean the desks in the classroom during lunch.

4. **A disciplinary referral to the office:** This consequence reflects the seriousness of the situation. Initially, the child fills out a form describing what happened, what she or he could have done differently, and what could be changed to prevent this from happening again.

Every form goes home and requires a parent signature. This step includes a phone call to the parents.

5. In-house suspension: The child would come to school and do schoolwork in an isolated situation. (Fighting will result in an in-house or home suspension)

6. Suspension/parental supervision: The child would not be allowed to attend school. This would include extra-curricular activities during the suspended time period.

ATTENDANCE

We try to make every minute of school engaging for the students, and our expectation is that all students will be at school by 8:45. Students arriving late could miss important beginning of the day information that is relevant to their education.

We ask that you contact the school if you know your child is going to be tardy. If your child arrives later than 30 minutes after start time (9:15am), please bring them to the main office so that we can record their attendance. Consistent tardiness will result in students missing valuable time with their classmates and will require them to make up missed activities; so please work with us to arrive on time every day.

TRUANCY

A student whose parent(s) expect him or her to be in school, but who does not attend, is truant. Truancy is a serious offense. Missing a class period without permission is also considered truancy. Truancy may lead to consequences such as making up missed work after school, during lunch or during recess, along with a parent conference.

ABSENCE

If your child is going to be absent, please email the school at: attendance@scvcharterschool.org or call the school office (not the classroom teacher) on the morning of the first day of the absence. You may leave a message on voicemail when the office is closed. If this is not possible, upon returning to the school, please send a note with your child stating the reason for the absence.

ILLNESS

SCVi staff are trained in CPR and first aid, but there is not a school nurse on site. Because we do not have facilities equipped to care for sick children, any child not well enough to participate in classroom activities will be provided a space in which to lie down, and parent(s) will be called to pick up the sick child.

If your child needs to take prescription medication on a temporary or permanent basis while at school, an authorization to administer medication needs to be on file at the school. This form is available at the school office. This authorization should include the following information:

- Name of student
- Name of medication, dosage amount and instructions
- Doctor's signed prescribed statement allowing school personnel to administer specific medication
- Any known drug allergies or reactions

LONG-TERM ABSENCES

Students who are absent for three or more days may request assignments by calling the school office before 9 a.m. on the third day. Taking a student out of school for vacations is not encouraged. However, if your child is scheduled to go on vacation during school time, we expect you to notify their teacher and the Principal in writing one week ahead of time.

INDEPENDENT STUDY

Students may complete an Independent Study contract to receive credit for missed school days for absences of up to 10 days. SCVi's policy requires students to meet the following criteria:

- The Independent Study contract is reviewed and signed by the student, teacher, parent/guardian, and Principal. The signed contract will be submitted to the Principal to remain on file.
- The contract teacher is a current SCVi faculty member.
- The student will complete work equivalent to the work that would normally be completed during the course of a school day (6 hours minus lunch and recess).
- The contract will include a timeline for work to be completed, required assignments, and assessments. All work will be maintained in a folder and filed in the office upon completion. The contract teacher will be responsible for submitting a final evaluation along with the completed and graded assignments.
- Students will be expected to complete all work assigned and turn it in to the office within two days after they return to school. Failure to complete all work results in an unexcused absence, the student does not receive credit for the lost time and the school loses funding for the days missed.

- The assignments will align with the CA state standards for the student's grade level.

SECTION 4: STAFF

STAFF

Executive Director, Education

Dawn Evenson

dawn.evenson@scvcharterschool.org

Executive Director, Business Development & Operations

Amber Golden Raskin

amber.raskin@scvcharterschool.org

Registrar

Gris Ibarra

gris.ibarra@scvcharterschool.org

Administrative Assistant

Jackie Lethbridge

jackie.lethbridge@scvcharterschool.org

Administrative Assistant

Janette Reid

janette.reid@scvcharterschool.org

Accounting

Ceci Zoubek

ceci.zoubek@scvcharterschool.org

Classroom Teachers:

Kindergarten

[Staci Hammershmitt](#)

[Marni Morse](#)

1st Grade

[Kimberli Lengning](#)

[Jenny Williams](#)

2nd Grade

[Linda Krystek](#)

[Ana Donovan](#)

3rd Grade

Jen Doiron

Nadia Muusse

4th Grade

Christine Orth

Tina Navarro

5th & 6th Grade

Keith Faulkner

Janine Terrazas

Mike Aktutay

7th & 8th Grade

Cheryl Sena

Tony Pennay

Dan Molik

SECTION 5: POLICIES AND PROCEDURES

LUNCH

SCVi will offer a lunch program this year through Royal Dining Catering. Lunches are fresh, healthy and mostly organic. Lunch prices range from \$3:25 - \$3.50 per day. More information regarding student lunches and ordering information is found on the school website. Students may also bring their lunch from home, if desired.

The school also operates a healthy snack shop where students can purchase a variety of snacks between \$.35-\$1.00.

ELECTRONICS

Cell phones, game boys, and other electronics may be brought to school with the teacher's permission only. All electronics are brought to school at the student's own risk. All electronics must be turned off, put away and are not to disrupt the educational process.

We realize that many parents give their children cell phones for safety and convenience reasons, however cell phones brought to school must be turned off and put into back packs during school hours, which include recess and breaks. Families may contact their child in an emergency situation by calling the school office. Learners may also contact families in an emergency using the office phone; permission to use school telephones needs to be given by an SCVi staff member.

FASHION TIPS

We do lots of walking, running, sitting on the carpet, art, etc. Therefore, our parents and students have found that loose- fitting, comfortable clothing and closed-toed sneakers or comfortable walking shoes work best at our school.

COMPLAINT PROCEDURE

It is always our intent to resolve concerns in the simplest manner for all. If a parent has a classroom concern, it is expected that he/she will try to resolve the concern with the classroom teacher. If the concern is not resolved, please bring your concern to the principal. Every effort will be made to find a fair resolution through a personal conference or a meeting between the parties involved.

INTERNET USAGE

SCVi computers have access to the Internet. The school works diligently to protect our students from inappropriate content. The SCVi staff works closely in training our students as to the appropriate use of the Internet. Before using the Internet, parents and students should read the following "Network Use Guidelines." All parents and students must sign an internet use agreement.

NETWORK USE GUIDELINES

Please read the following carefully. This will give you information about the privileges and responsibilities of using the Internet as part of your student's educational experience. The Internet is an electronic highway connecting thousands of computers all over the world and millions of individual people.

Students will have access to:

1. Electronic mail (e-mail) communication with people all over the world.
2. Information and news from a variety of sources and research institutions.
3. Public domain and shareware software of all types.
4. Discussion groups on a wide variety of topics.
5. Many university libraries, the Library of Congress, and more!

Our school is taking reasonable precautions to restrict access to "harmful matter" and to materials that do not support approved educational objectives. However, on a public network it is impossible to control all materials. "Harmful matter" means matter that, taken as a whole by the average person applying contemporary statewide standards, describes in a patently offensive way material which lacks serious literary, artistic, political, or scientific value for minors (Penal Code, section 3 13). The teacher/staff will choose resources on the Internet that are appropriate for classroom instruction and/or research for the needs, maturity, and ability of their students. SCVi takes no responsibility for the accuracy or quality of information from Internet sources. Use of any information obtained through the Internet is at the user's risk.

The purpose of schools having access to the Internet is to support research and education in and among academic institutions by providing access to unique

resources and the opportunity for collaborative work. The use of the internet must be in support of education and research and consistent with the educational objectives of SCVi.

Transmission of any material in violation of any federal or state law is prohibited. This includes, but is not limited to, the distribution of:

1. Any information which violates or infringes upon the rights of any other person.
2. Any defamatory, inappropriate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material.
3. Advertisements, solicitations, commercial ventures, or political lobbying.
4. Any information which encourages the use of controlled substances or the use of the system for the purpose of inciting crime.
5. Any material which violates copyright laws.
6. Any vandalism, unauthorized access, "hacking," or tampering with hardware of software, including introducing "viruses" or pirated software, is strictly prohibited (Penal Code, Section 502).
7. The use of the Internet is a privilege, not a right, and inappropriate use will result in cancellation of those privileges.

Netiquette (Network Etiquette)

The use of the Internet requires that you abide by accepted rules of network etiquette. These include, but are not limited to, the following:

1. Be polite. Do not send abusive messages to anyone.
2. Use appropriate language. In all messages, do not swear or use vulgarities or any other inappropriate language. Anything pertaining to illegal activities is strictly forbidden.
3. Maintain privacy. Do not reveal the personal address or phone numbers of yourself or other persons. Before publishing a student's picture, first name, or work on the Internet, the school must have on file a parent release authorizing publication.
4. Respect copyrights. All communications and information accessible via the network should be assumed to be the property of the author and should not be reused without his/her permission.
5. Do not disrupt the network. Do not use the network in a way that would disrupt the use of the network by others.
6. Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on, you must notify SCVi staff.
7. Vandalism will result in cancellation of privileges. This includes, but is not limited to, the uploading or creation of computer viruses.

VALET aka: Student Drop off and Pick Up

In order to keep students and families safe before and after school, we ask that you follow the valet instructions when driving your child to SCVi's campus.

Please remember to:

- Drive slowly and watch for parents and children walking and for drivers not intending to use the valet lane
- Not to talk on cell phones, give your attention to a safe exit
- Have your child seated so that he/she can exit quickly
- Be prepared- have goodbyes and any business taken care of before arriving at school
- Have your child ready to exit with back pack/school work/ lunch in hand
- Make sure your child has exited safely and all volunteers are at a safe distance before you drive away from the valet drop off
- If you need to get something out of the trunk please park in the parking lot and walk the item into the school. Children should not walk from the parking lot without an adult. Please accompany your child into school if you are parking the car (before school hours).

FIELD TRIPS

Throughout the school year, the students will take many trips. These trips are a part of SCVi's project-based curriculum and may include walking trips, trips by private or school vehicles, and buses. Participation is required as these are important learning experiences and part of the curriculum.

Walking/riding field trip forms are completed at the beginning of each year as part of the enrollment packet. Signing the form indicates you have granted your child permission to participate in SCVi's ongoing field trip program throughout the school year.

Teachers may not send home trip slips for each individual field trip unless the destination is more than 1 mile. If you are interested in accompanying your child's class on a field trip, please let the teacher know in advance. We appreciate all volunteers for trips.

EMERGENCY DRILLS

Emergency drills, such as earthquake and fire drills, are conducted during the school year. Drills are serious practice so that everyone will be prepared should an emergency occur. Procedures are reviewed with all staff who in turn teach them to students.

If an emergency occurs during regular school hours, students will be directed by their teachers to follow emergency procedures for the specific event. If an emergency occurs when the students are not onsite, students will be directed to the supervising aid or parent volunteer, or other school staff member. These supervisors will call SCVi to provide an update and next steps.

If an emergency extends beyond the end of the school day, we will not release students until it has been determined that it is safe to do so. Parents are expected to sign students out with the teacher.

INSTRUCTIONS FOR PARENTS

If a disaster occurs during the school day and the damage is extensive, we ask that you park your car away from the valet area, walk to the school and listen to instructions on how to pick up your child. It is important to keep the fire lane open for emergency vehicles only.

Once you arrive at the school, an emergency response team (made up of public servants, staff and volunteers) will direct you to the appropriate check out area to sign out your child. If the school building is not considered safe, students will be congregated in the parking lot behind the church. Parents must listen to directions and may not take their child until all pick-up procedures have been followed. A phone message will be sent to your home phone with directions on where to pick up your child. Please do not leave the school without signing out your child. This will allow us to post a complete roster of which students have been released and to whom.

The school currently has an operations/safety committee which is developing a health and safety plan specific to our new SCVi site. We will distribute this document to all parents and guardians.

SECTION 6: COMMUNICATION

COMMUNICATION METHODS

Email: The most common way to stay in touch with current events and activities at SCVi is via the website - www.scvcharterschool.org. We strongly encourage all families to sign up for the newsletter by going to the link on our website.

All staff have an email account, and teachers can be reached via email in the evenings or after school hours. If you need to speak with a teacher during the day, please call the main office and leave a message.

Families will receive a Monday Message with news and reminders each week. The SCVi Newsletter also goes out once a month with more in-depth information. Classroom teachers also send out a weekly newsletter as well as posting information on their class websites.

You will receive periodic phone calls from our automatic Blackboard calling system. These phone calls will contain important information and reminders. In the event of inclement weather or an emergency, we will also utilize this

system. Please make sure that we have your current phone number in our system at all times. You can update your information by sending us an email or calling the school.

We all recognize the importance of open, productive and effective communication to healthy working and personal relationships. The SCVi community values and encourages discussion about issues that relate to our school. We encourage you to get involved in areas where you have working knowledge or experience with school opportunities and challenges.

SECTION 7: FAMILIES AND SCVi WORKING TOGETHER

VOLUNTEER EXPECTATIONS

SCVi seeks to make education a community passion. To this end, parent participation is essential to the success of the education process. Parents are expected to participate in the operation of the school as an integral part of the staffing and support team and with the charter staff in the development and successful completion of the individual learning plan for your child.

Parent participation responsibilities will include:

- ❑ Each family will commit to 8 hours per month or 80 hours per year of participation
- ❑ Recording hours and meeting the yearly obligation is the responsibility of the parent
- ❑ Providing the school a current TB result, Livescan, and register online at <http://scvcharterschool.org/CAT.html>, and register as a driver with the school when driving other students. All information can be found on the website.
- ❑ Families having difficulties meeting the participation commitment should contact the Community Action Team Board to discuss what opportunities are available.

Education - coordinated with teachers directly

- ❑ Primary teaching under the supervision of the classroom teacher
- ❑ In-class support as an educator aide
- ❑ Adult workshops - parents teaching other parents
- ❑ Outside research in support of specific school projects
- ❑ Substitute teaching (as a volunteer with a credential)
- ❑ Driving on field trips (must register as driver)
- ❑ Host an activity in your home or business
- ❑ Coaching an intramural/intra-district after school sport

- ❑ Organizing a community service project for learners

Administrative support - coordinated with the Co-President of the Community Action Team or Administrative staff

- ❑ Supervision at the school - lunch periods, front desk
- ❑ Operation support - maintenance of the campus
- ❑ Committees and community involvement

The following people may fulfill participation hours:

- ❑ Parents/Guardians
- ❑ Other family members (grandparents, siblings)
- ❑ Childcare providers, co-workers

Donation Alternative

Monetary participation is an option and can be made in lieu of up to 75% of a family's Volunteer hour commitment. \$20 per hour not volunteering for the school is the recommended amount.

Exception Procedures

As with any endeavor, exceptions may be made for families who cannot fulfill their commitment due to special circumstance. Families can request exceptions for any period of time deemed necessary (i.e, one month, one quarter, full school year).

Parents who need an exception should contact the school Executive Director of Education. All conversations will be confidential.

RECORDING VOLUNTEER HOURS

First volunteers need to fill out the online application under the Community Action Team Tab at <http://scvcharterschool.org/CAT.html>. All volunteers should record their hours into the Keep N Track volunteer/ lobby tracking system or filling out the Volunteer Hours Form located in the lobby and left in the locked mailbox. Each month hours will be tabulated and recorded.

NOTE: All volunteers must have a current TB test on file by October 1st of each year, as well as a Livescan criminal background check (with fingerprints).

ANNUAL FAMILY DONATIONS

ANNUAL FAMILY DONATIONS

Annual family donations are an important part of how SCVi and our families work together to build and enhance our school.

WHY HAVE AN ANNUAL FAMILY DONATION/AND WHAT ARE THE FUNDS USED FOR?

Even before California public schools faced recent budget cuts, charter schools were subjected to 30% less of an operating budget than traditional public schools. Charter schools also must pay for their own facilities. To meet our annual operating budget and adjust for recent cuts SCVi must turn to our community of parents to help us bridge this gap. At this time your annual donation will help cover usual operating expenses such as teacher salaries, electricity and supplies. SCVi has been hard at work developing relationships with grantors, businesses and other community resources to help fund our school in broader ways. Our goal is to one day ask our families to make annual contributions for a project of their choosing such as to help build a state-of-the-art science lab or purchase computer technology or gymnasium equipment. This year we are asking you to help us pay our bills. Overtime, working together, SCVi will grow into a strong and thriving charter school.

Each year in the fall we will invite our families to join in the Annual Family Pledge Drive. Families will make a pledge to make a contribution during the current school year according to the following guidelines:

SUGGESTED DONATION AMOUNT

- Families with 1 student: \$350
- 2nd student in the same family: \$300
- 3rd student in the same family: \$250, etc.

HOW AND WHEN SHOULD DONATIONS BE MADE?

We ask each family to specify during the first few months of school the dates and ways in which they will be making their 2009-2010 donation. Families may make a lump sum amount anytime between September and June. Families may also make equal monthly installments using our PayPal system. The instructions to set up a monthly payment schedule can be found on the PayPal link on the SCVi website at www.scvcharterschool.org. Families may break payment into any type of increments that best meet their families' needs.

For contributions that are not made through PayPal, the Community Action Team (CAT) has provided a locked mailbox on the first floor lobby at our school. When using the mailbox please include a donation slip found hanging on the wall in the lobby. Contributions can also be brought directly to the school office in order to obtain an immediate receipt. Receipts and other documentation regarding your donation may be used for tax incentive purposes, thus all families will be furnished with documentation

verifying all school monetary contributions. Many companies match monetary gifts by their employees. Please check with your employer to see if you fall into this category when you make your donation.

UNABLE TO MAKE A DONATION THIS YEAR?

We understand that families are not always able to provide monetary support. However, whenever possible, we ask a family to make the most modest donation they are capable of giving (\$1.00 can mean a lot) so that we can report to granters and apply for matching grant funds by accurately stating “EVERY SCVI FAMILY HELPS TO SUPPORT OUR SCHOOL.” If you are not able to make a donation this year please contact Amber Raskin through the school website. All information will be kept strictly confidential.

SECTION 8: GOVERNANCE

SCVi Board Members

Amber Raskin - President
amber.raskin@scvcharterschool.org

Andy Hetzel - Vice President
andy@scvcharterschool.org

Tae Chang - Secretary
tae@scvcharterschool.org

Sharlene Atwood - Treasurer
sharlene.atwood@scvcharterschool.org

Dawn Evenson - Director
principal@scvcharterschool.org

Linda Krystek - Teacher Representative
linda.krystek@scvcharterschool.org

Courtney Lackey - Director
courtney@scvcharterschool.org

SCHOOL GOVERNANCE

SCVi is governed by a California Public Benefit Corporation with IRS 501c3 tax-exempt status. The school is subject to the Bylaws of the corporation. SCVi was chartered by the William S. Hart School District, and as such, SCVi’s Board of Directors operates under the authority granted by Hart.

The Board of Directors of SCVi members for the 2009-2010 school year will be comprised of:

- SCVi Lead Administrator (i.e., Principal)

- 1 Teacher
- 1 Parent
- 1 Founder
- 2-3 Community Members
-

This board composition may change, subject to a board majority vote. Decisions made by the Board will be on a majority basis. The Board will oversee SCVi's policies and operations, and will receive regular reports on the school's academic financial, and operational progress.

PARENT COMMITTEES

The parent booster club now known as the Community Action Team (CAT) is forming to help the school with fundraising, special events, and volunteerism. Kristina Strong is the coordinator.

SECTION 9: BEFORE AND AFTER SCHOOL OPTIONS

CHILDCARE

If you need before school child care, you may drop off your child without cost as early as 8:15am. If you need to drop off before that time, we will have supervision for a fee of \$10.00 per day, per family starting at 7am. Please email schoolcare@scvcharterschool.org if you need this service so we can be staffed appropriately.

ENRICHMENT ACTIVITIES

SCVi plans to offer several clubs and extended day classes for students this year please see the website for course offerings as well as information about our daycare option "SCVi STARS"